esri Australia

How-To Guide:

Navigation

There are different areas to find information on the Esri Australia Learning Centre. These have been outlined below.

Your Learning Home Page

- Sign in to the Esri Australia Learning Centre.
- Once you sign in, you will land on your Learning Home page. This page provides an overview of training you have upcoming, have completed, most popular courses, and more.
- You can use this page to shortcut launching your sessions, viewing what you have already completed and adding Topics to ensure that you are provided curated recommendations.

Events Calendar

- To navigate anywhere out of your Learning Home page, click on the three lines in the top right-hand corner of the page. This opens up your navigation panel.
- Click on *'Learn'*, then *'Events Calendar'*.
- This view allows you to navigate month to month to see upcoming sessions.
- There are filters on the left-hand side of the screen where you can search by title or topic.
- You can also view the calendar by Day, Week, or Month by modifying your selection in the top right corner of the screen.
- Finally, you can adjust the calendar view for *'All events'* or *'My Events'*. This can be located underneath the current month and year being displayed.

Course Sessions

- While on the *'Events Calendar'*, once you find the course name, click on the hyperlinked name. This will take you to the relevant course information page.
- This page provides a synopsis of the course, LSU costs, any pre-requisites and more.
- Below this section is a list of the upcoming dates (start and end date), cut-off enrolment dates, and how many seats are available.

How to find assistance

If you run into any issues or have any questions that have not been supported in this guide or the FAQs, you can find further assistance in the Help Centre of the Esri Australia Learning Centre.

Click on the three lines to open the navigation panel, click *'Help'*, and then *'Help Centre'*.

If you require further assistance, please reach out to training@esriaustralia.com.au.