Deauthorizing ArcGIS Pro Concurrent Use licenses offline

Open your **ArcGIS License Server Administrator**
Ensure any borrowed or checked out licenses are returned via the **Availability** folder

Navigate to the **Authorization** folder and select **ArcGIS Pro 1.4 - 2.6** from the drop-down menu

Click **Deauthorize**
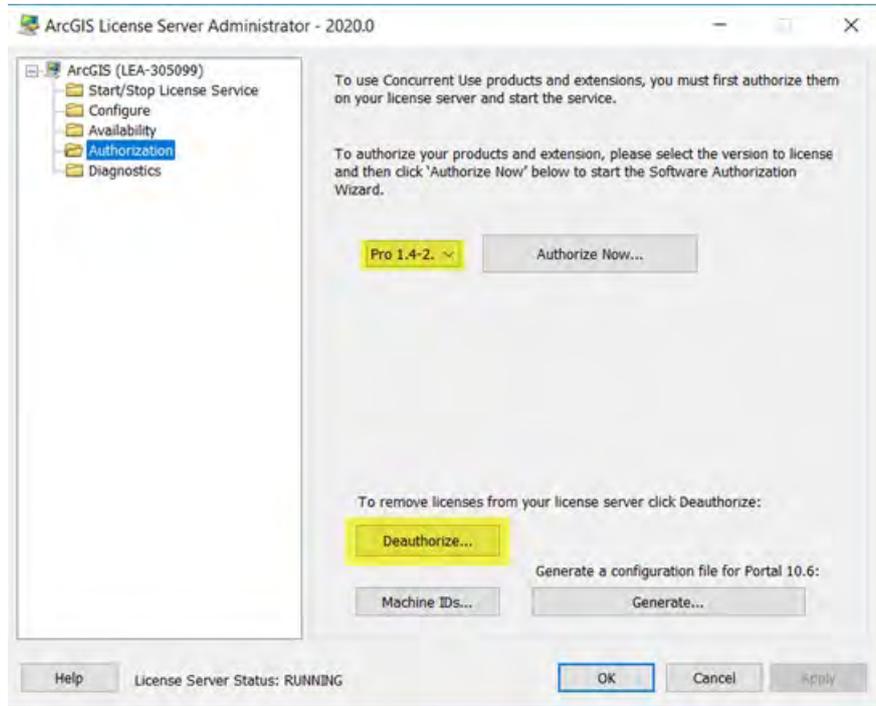
When prompted to choose how to complete deauthorization, select **Deauthorize at Esri's website or by email to receive your deauthorization file** and click **Next**
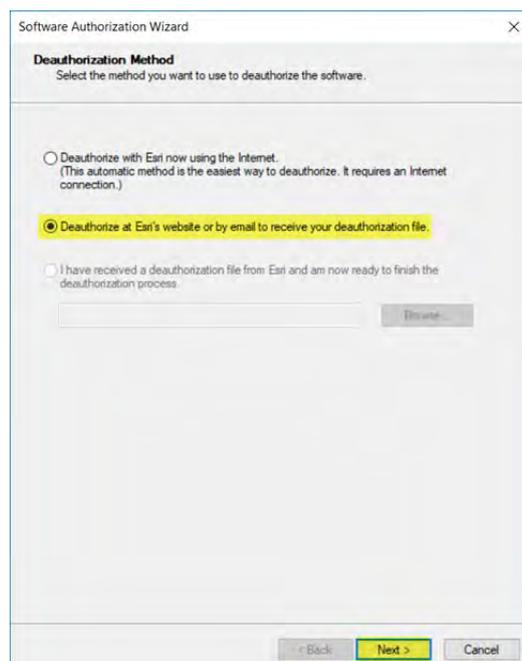
Select the feature to be deauthorized and specify the number of licenses to be removed, then click Next
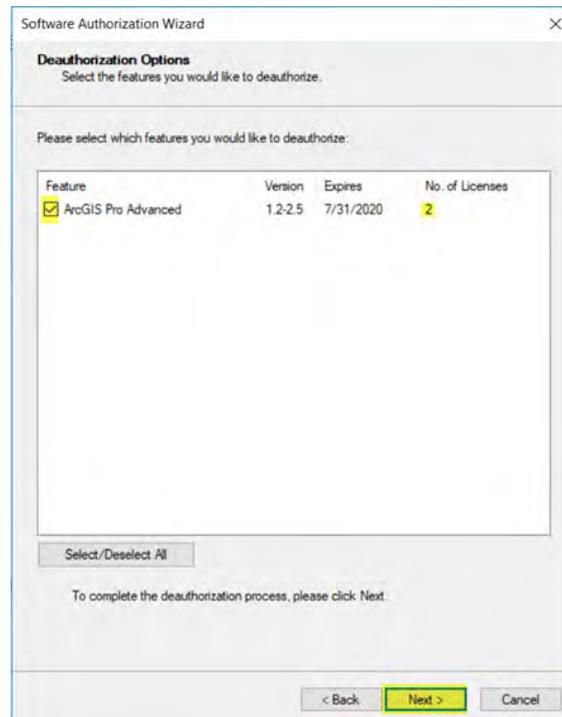
On the next screen, click **Save** to generate a **deauthorize.txt** file

Save it to a location of your choice
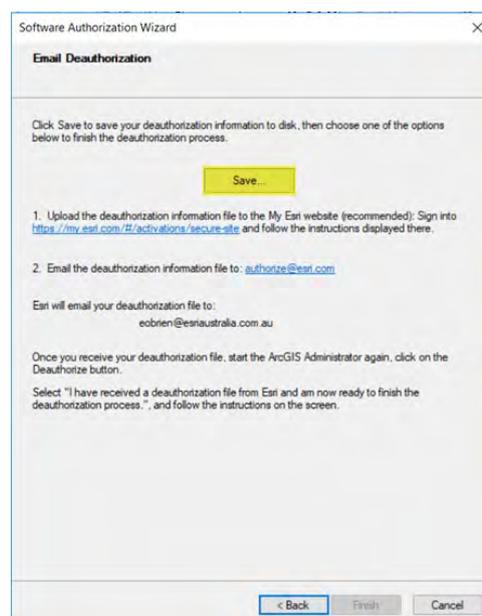
From a device connected to the Internet, log in to My Esri.
Note that the account must have a minimum permission to take licensing actions

Navigate to **My Organisation > Additional Licensing Forms > Secure Site Operations.**
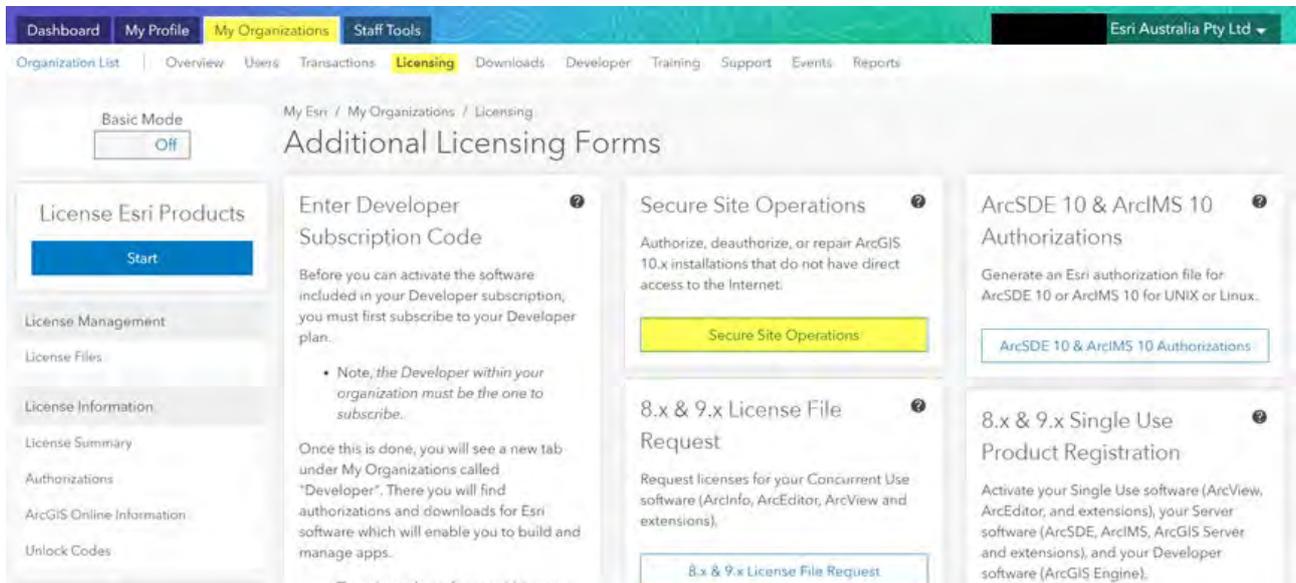
Click Choose File to browse to the **deauthorize.txt** you saved and then click **Upload**
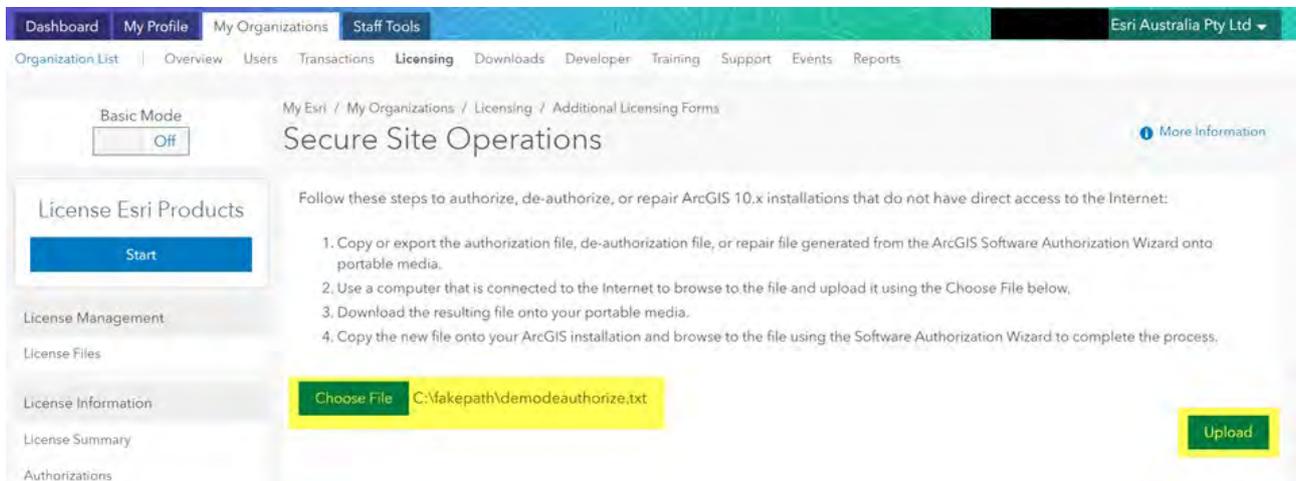
Your secure deauthorization file will be converted into a secure license file which will automatically download on your device and appear on the bottom left-hand corner of your browser

Click on the file and allow it to run and make changes to your machine when prompted
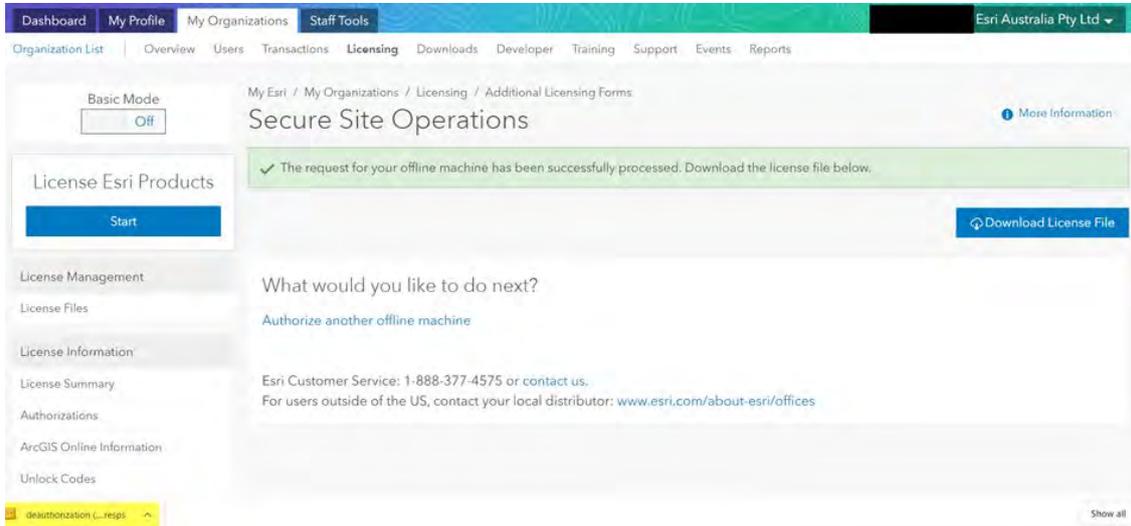
You will be returned to the software deauthorization screen and your file automatically referenced. Click **Next** to proceed
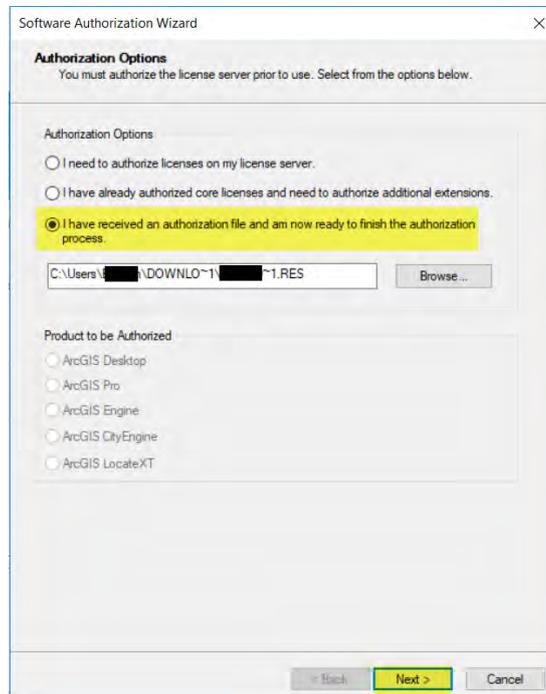
The Software Authorization Wizard will read the response file you uploaded and notify you once authorization is complete

Click **Finish** to exit the wizard