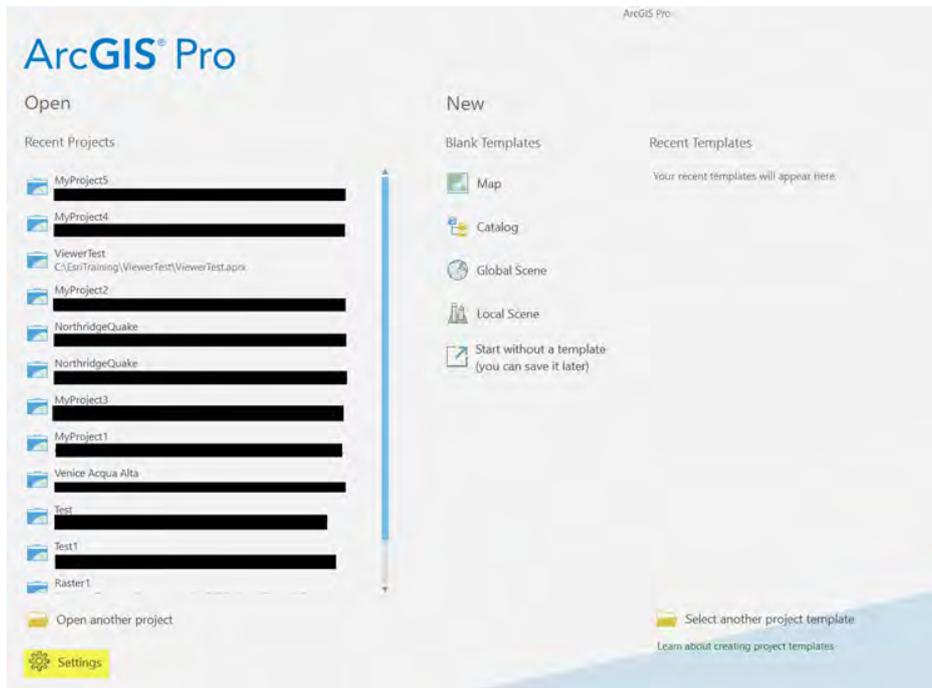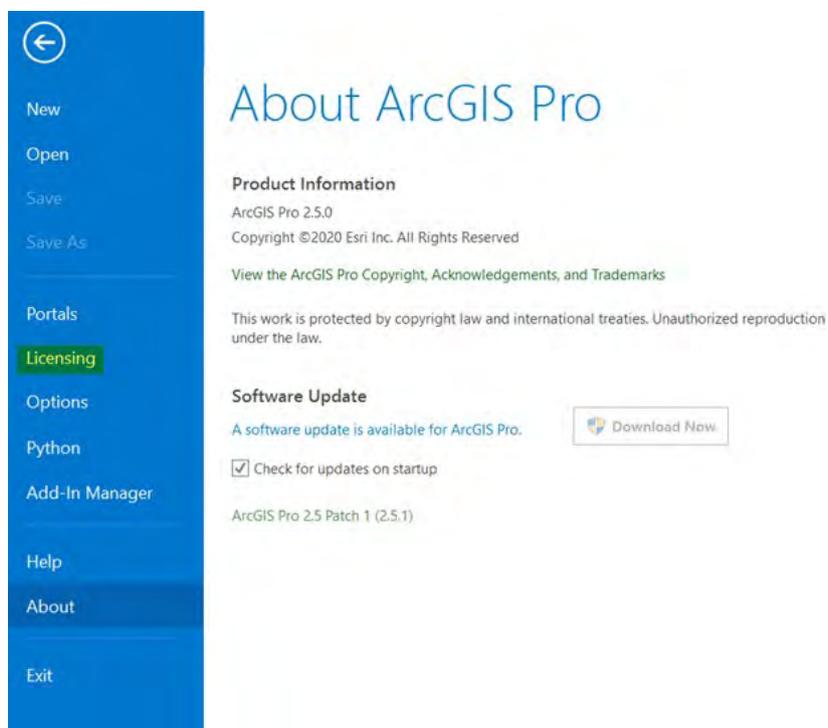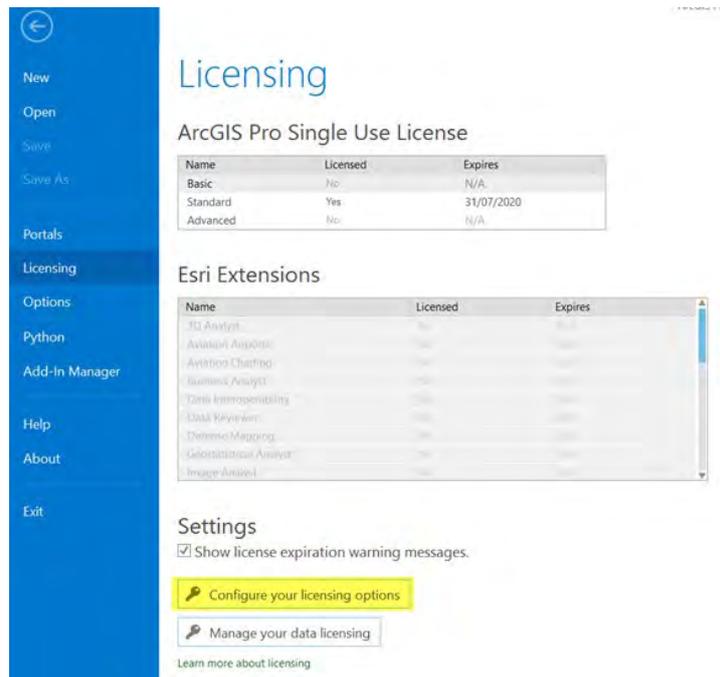# Deauthorizing ArcGIS Pro Single Use licenses offline

Open ArcGIS Pro go to **Settings** at the bottom of the screen

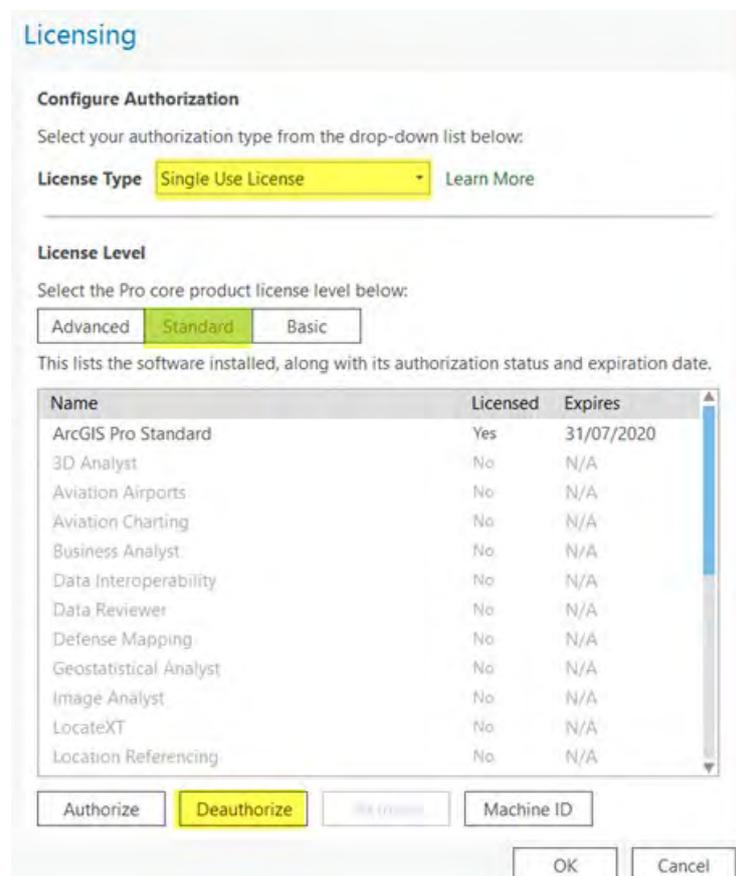
Go to **Licensing** on the left-hand side menu

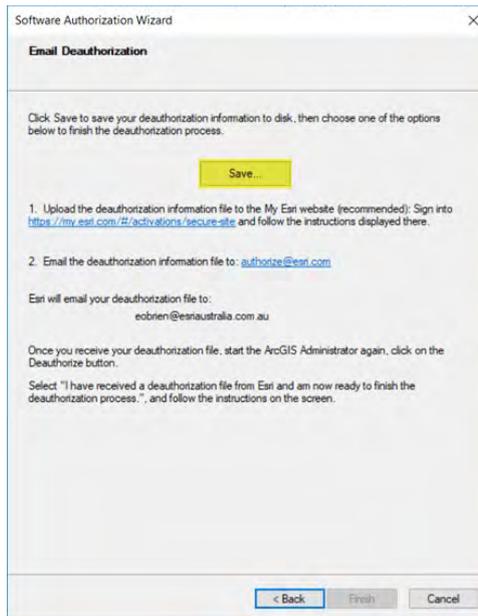Click **Configure your licensing options**

Select **Single Use** in the License Type drop-down menu

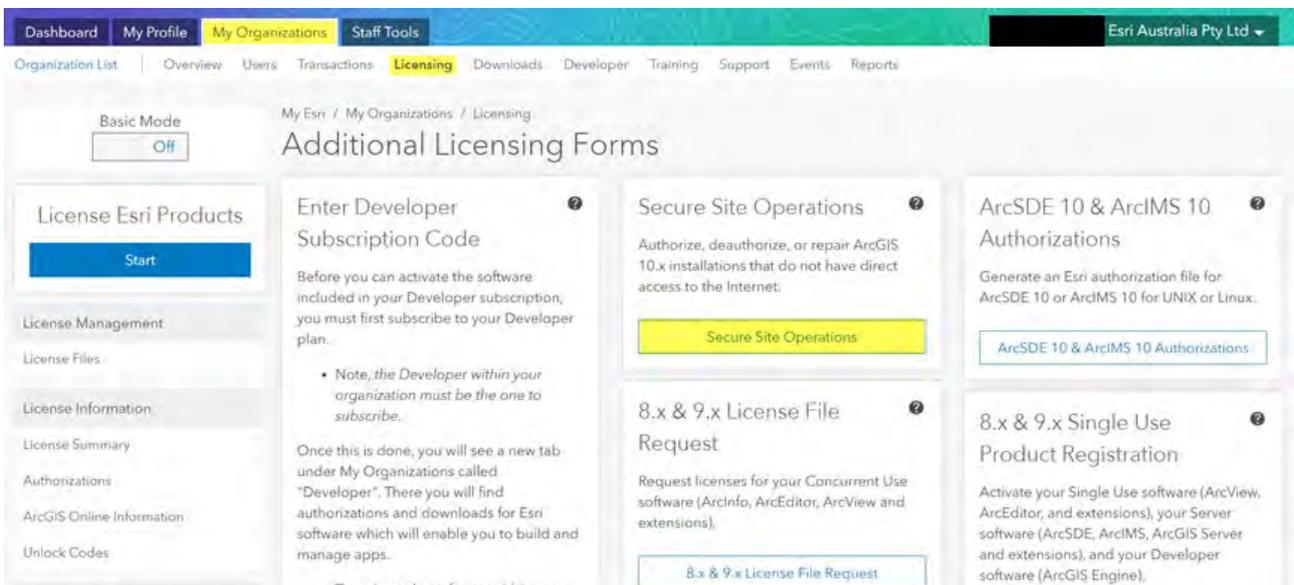Choose the correct license level you are removing and click **Deauthorize**

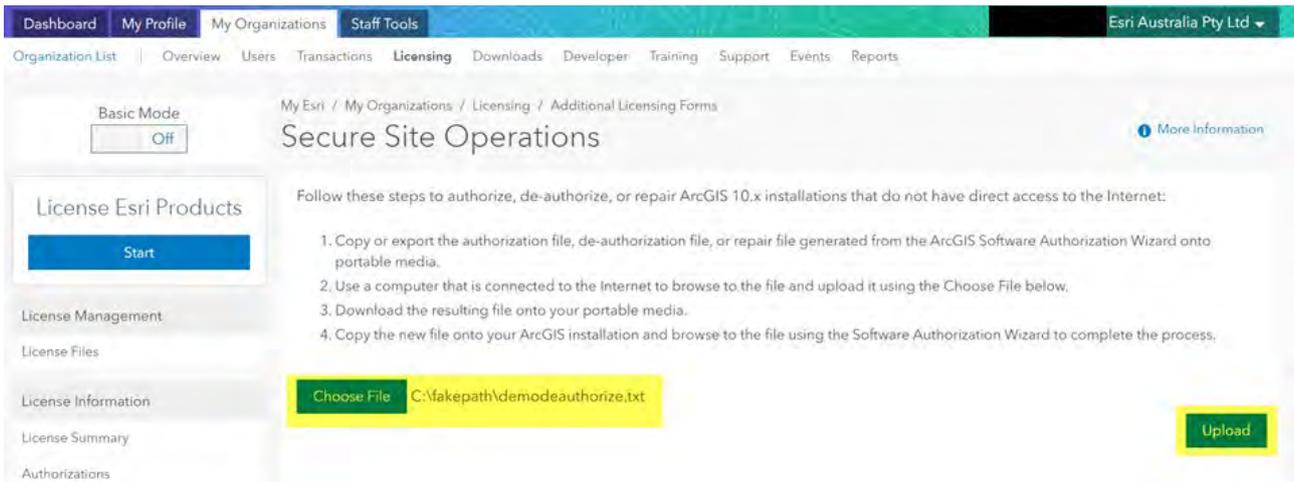On the next screen, **Save** the **deauthorize.txt** file to a location of your choice

On a device connected to the Internet, log in to My Esri with an account that has Licensing Permissions.

Navigate to **My Organization > Additional Licensing Forms > Secure Site Operations**
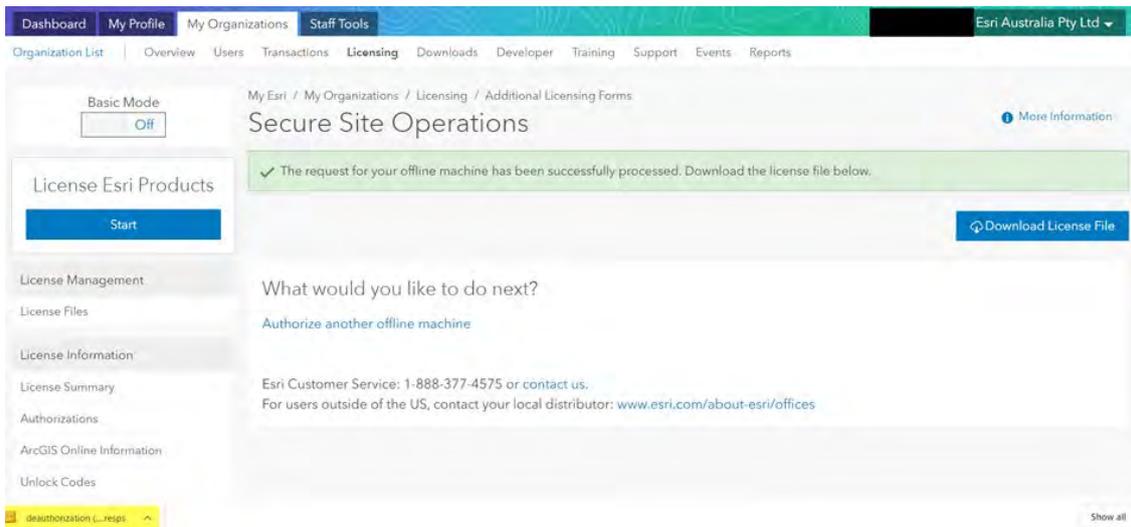
Go to **Choose File** and browse to the **deauthorize.txt** file you saved and click **Upload**
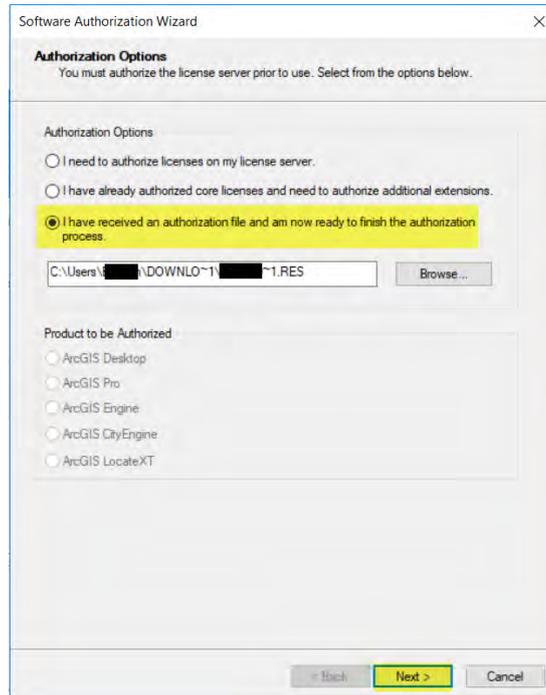

Your secure deauthorisation file will be converted into a secure license file which will automatically download on your device and appear on the bottom left-hand corner of your browser

Click on the file and allow it to run and make changes to your machine when prompted

You will be returned to the software deauthorization screen and your file automatically referenced. Click **Next** to proceed

The Software Authorization Wizard will read the response file you uploaded and notify you once deauthorization is complete

Click **Finish** to close the wizard